

Missouri Common Ground Alliance Minutes

Date: 06/19/14

Time: 1:00pm

Place: Missouri One Call Center
824 Weathered Rock Rd.
Jefferson City, MO 65101-1839

- **Introductions**

- Attendees introduced themselves
 - Bob Leonberger
 - Jerry Baker
 - Tom Delia
 - Amber Adcock
 - Jason Brooks
 - Michael Stivers
 - Steve Hoover
 - Gerry Germann
 - Kim Boyd
 - Pat Koury
 - Bill Huth
 - Matt Easley
 - Jeff Dunwont
 - Derek Leffert
 - Tisha Quinn
 - Mark Woodward
 - Tom Burmeister

- **Review of Previous Meeting Minutes**

- Accepted as written

- **Treasurer's Report**

- Treasurer's report given by Derek Leffert

- **Regional Meetings Updates**

- No updates

- **CGA Regional Partners Update**

- No updates

- **Web Site (Derek)**

- **Site Redesign RFP's**

- Design clean up
- Proposals were reviewed for the update on the website
 - Ellis Benus
 - Hub and Spoke

- MayeCreate Design
 - Ellis Benus seemed to be the most responsive to our needs
 - Derek was asked for his opinion and he reviewed the companies
 - Criteria
 - Price
 - Maintenance
 - Jerry Baker made a motion to hire Ellis Benus and Pat Koury seconded.
 - The motion unanimously carried
- **Summit Planning** (Derek)
 - Course descriptions were reviewed
 - Trench rescue was reviewed
 - Child actors will be added
 - CPR on a victim in full arrest
 - Helicopter
 - Bigger tent
 - Camera angles
 - 300 max attendance
 - Use of vacuum trucks for trench rescue
 - Expenditures and anticipated sponsorship projections
 - Discussion on Clothing and apparel budget being cut in half
 - Volunteer apparel was discussed but no decision was made
 - Grant was discussed
 - Funds are appropriated but we do not know if we will get it
 - Chances are looking good
 - Maggie presented on comps for the Summit from the Chamber and hotel participation
 - Hotels are to be decided
 - Hilton Garden Inn \$83.00
 - Site selection committee
 - Finance – Amber Adcock reported on meetings with the PSC on spending the grant money
 - Bids must be specific
 - Goal for website to start taking payments
 - July 15 for Vendors
 - September for Operators
- **Legislation Update** (Derek)
 - Update attached
- **Old Business**
 - **New Business** Cvent Registration software
 - Event management software
 - Registration
 - \$5-\$10,000 per year cost
 - Not eligible for grant money this year but could be in future years
 - Sponsorship opportunities increase

- Time frame for 3 year term
 - Try to negotiate rates down and shorter term
 - Dissolution clauses
 - We need more volunteers if we continue to grow without the CVent Software
 - It was suggested that we look at reducing some costs
 - Decide today
 - Commit to a 1 year term
 - Motion to engage a 3 year term based on additional negotiations
 - Maximum will be up to 3 years
 - Catastrophic event is board prepared to buy out of contract
 - Currently enough cash on hand
 - Jerry Baker seconded and the motion carried
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- **Meeting Dates 2014 – MO One Call Center**
 - September 18, 2014
 - December 18, 2014
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- **Adjournment**
 - **Meeting adjourned at 3:25pm**
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