

**Introduction:** Amputations and bodily entrapment are preventable through proper safety procedures, maintenance and guarding of machines, tools and equipment. The Occupational Safety and Health Administration (OSHA) has increased emphasis on amputation prevention and requires companies to report amputation injuries directly to them within 24 hours of the incident. These incidents may trigger OSHA investigations. Safety keeps employee's injury-free and prevents enforcement actions and expensive fines.

## BE SAFE!!!

### IMPORTANCE OF VEHICLE INSPECTIONS

- Know your company safety rules regarding machine maintenance and lockout-tagout.
- Shafts, mixers, hydraulic motors, gears and belts can pull hands, gloves and clothing into them and cause injuries, entrapment and death.
- Never reach into machines. Never bypassguards. Get training and instruction before operating equipment.
- Never work beneath suspended loads or buckets.
- Chains, straps and cables at high tension can trap fingers and hands. Beware sharp edges.



**LOCK OUT AND TAG MACHINES SO THEY CANNOT BE ACCIDENTALLY ACTIVATED DURING MAINTENANCE OR ADJUSTMENT.**



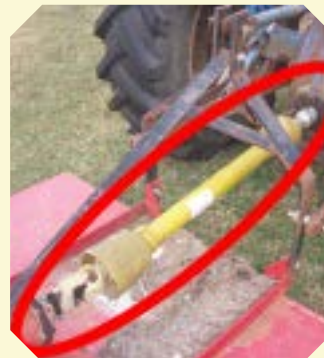
**NEVER REMOVE MACHINE GUARDS OR BYPASS SAFETY SWITCHES. REPORT ANY MACHINE THAT HAS HAD GUARDS REMOVED OR BYPASSED.**



**FOLLOW ALL MACHINE SAFETY RULES. USE RECOMMENDED DEVICES TO PROTECT EMPLOYEES FROM FALLING OR MOVING COMPONENTS.**



**READ ALL WARNINGS PROVIDED ON EQUIPMENT, TOOLS AND MACHINES.**



**EVALUATE EQUIPMENT FOR UNSAFE, UNGUARDED SHAFTS, GEARS OR BELTS.**

<b>DATE OF TRAINING</b>	<b>INSTRUCTOR NAME</b>
<b>COMPANY NAME</b>	<b>LOCATION OF TRAINING</b>
<b>PARTICIPANT NAMES</b>	
<b>SAFETY MEETING NOTES</b>	

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